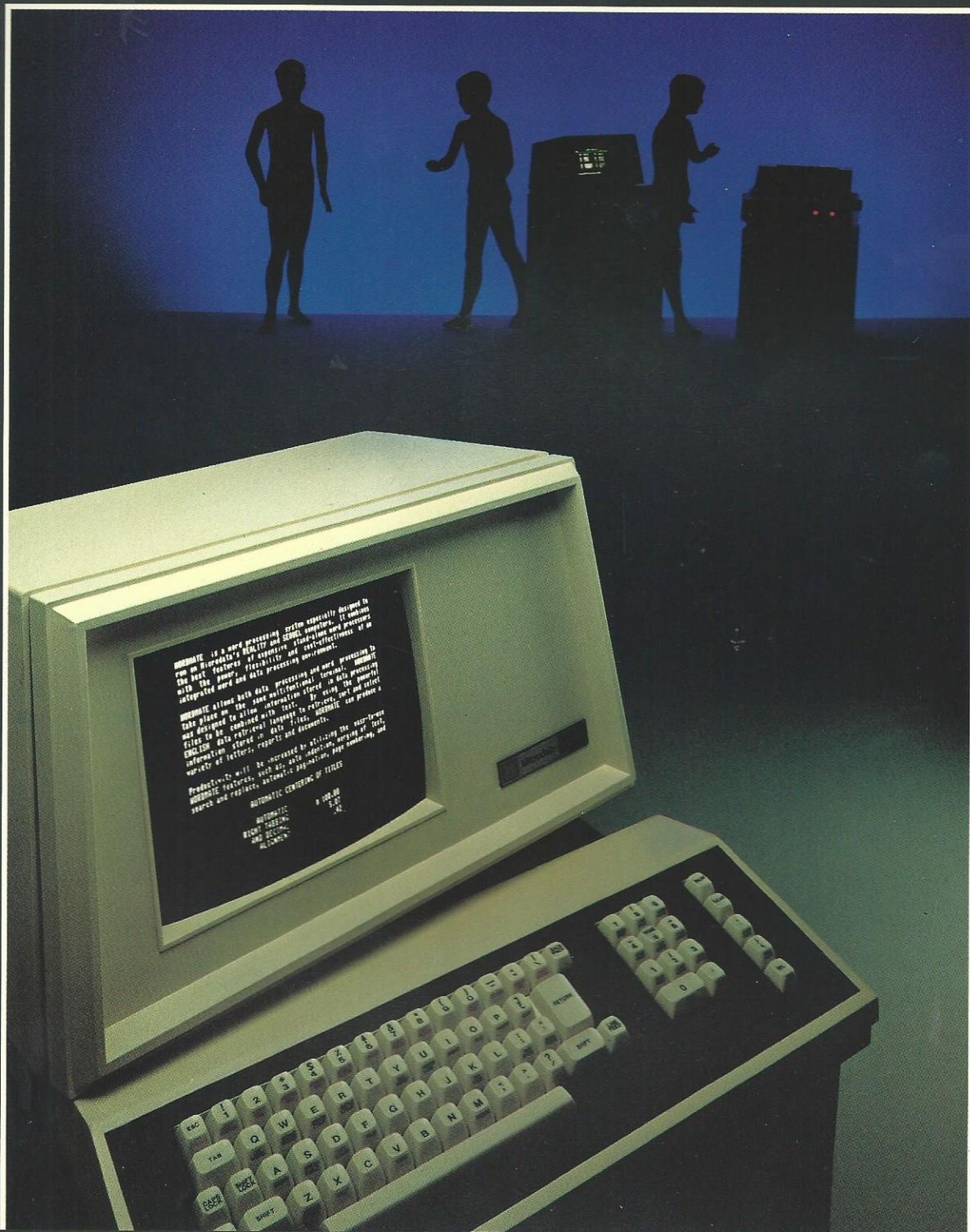


WORD MATE™

DATA PROCESSING'S PERFECT PARTNER.



Numbers are vital in today's business world. That's why Microdata has developed some of the world's most sophisticated business computing systems.

But today's business world does not run on numbers alone. That's why Microdata now integrates word and data processing with WORDMATE™

The WORDMATE word processing system lets you put your data to use in letters, memos, reports and documents. And it does it all

using the same equipment that handles your order entry and accounts receivables.

Pull a sales figure from one file, put it in your report. Get a part number from another file, include it in another document. Get an entire mailing list and generate a hundred custom letters, automatically! WORDMATE gives your Microdata computer system power and flexibility that was unheard of until now.

But don't let WORDMATE's power overwhelm you. It's easy to learn and easy to use. If you can

type, you can put the WORDMATE system to work for you. Special color-coded keys and straightforward menus guide you each step of the way. A comprehensive self-teach manual shows you how to enter and edit documents in minutes. It has you handling complex forms and reports in a matter of hours.

WORDMATE word processing uses Microdata's famous ENGLISH® retrieval language to combine data with text in letters, reports or other documents. Just tell the computer



what you want, in your own terms, and that information will appear, where you want it.

While WORDMATE handles complex data/text combinations with ease, it makes straightforward word processing amazingly simple. It can automatically format, number and route memos for you. It can handle correspondence, contracts, proposals, forms and virtually any type of document you can dream of. And do it all with faster throughput and better

quality than any secretary could possibly do on her own.

System features compare favorably with expensive stand-alone machines and yet with WORDMATE, there's no heavy investment in redundant equipment. Simply add a new PRISM® word processing terminal and get all the benefits of a "computerized typewriter" that functions as a data processing terminal as well.

By adding Microdata's letter quality printer, you can produce letter-perfect documents.

Interchangeable typesstyles and microprocessor controlled bidirectional printing add to the printer's speed and flexibility. Then advanced design and built-in diagnostics give it exceptional reliability and ease of service. A complete range of form handling options are available including tractor, sheet, and friction feed.

Compare price, power and performance. We think you'll agree, the WORDMATE system is data processing's perfect partner.



FEATURES.

User Friendly Design

- Lets any typist become a WORDMATE expert in a matter of hours.
- Easy to follow menus and self-help features.
- Straight-forward mnemonic command structure uses keys which sound like their function.
- All command keys are at the operators fingertips. No need to learn a complex keyboard.
- Text is always displayed in its proper format. No guessing how a document will look once it's printed.
- Status indicator and prompt line constantly keeps track of where you are.
- Automatic word wrapping and hyphenation notification during input.
- Automatic adjustments to text on insertion and deletion.

Formatting

- Margin and tabs created via a visual "ruler" imbedded within text.
- Any number of "rulers" may be used within a document and may be saved for future use.
- Changes in margins or tabs dynamically reformat the document. A separate reformat procedure is not necessary.
- Five tab options: left, right, center, decimal and auto block indent.
- Variable line spacing.

- Automatic pagination and repagination.
- User selectable right justification.
- Automatic heading and footing capabilities with date, time, page number, and/or document name.
- Text highlighting options for emphasis or copy proofing.
- Format keys include: set left/right margins; set left, right, center, decimal, or auto tabs; block alter margins; set hyphenation "hot-zone"; save/get ruler formats; clear tabs and clear ruler format.
- Imbedded format commands: begin page, heading, footing, spacing, paper length, highlight, justify/no justify, and set page number.

Editing

- Cut and paste text movement with 10 permanent storage locations.
- Forward and reverse search and replace on a global or stepped basis.
- One button character transposition.
- Automatic case change on a letter or word basis.
- Full cursor control in edit mode with forward and reverse movement on a character, word, line, sentence, paragraph, page or document basis.
- Editing keys include: delete character, word, line, sentence; replace character or word; insert; cut;

paste; display paste; erase character; search and replace (forward and reverse); transpose; change case; merge view on/off; again; file and exit.

Data/Text Integration

- Merge blocks of text from one document to another.
- Read prestored standard paragraphs, headings, and formats into document at output.
- File select capability with full power of ENGLISH retrieval language.
- Repetitive letter generation with automatic insert of fields, such as name, address, and account number from data files.
- Variable text may be prompted for and entered by the user if data is not stored in the computer.
- Data/text commands include: merge, read, input (data from terminal), chain, insert (data from file), prompt and comment.

Special Features

- Automatic formatting of memos and letters with chronological numbering. Sets up standard headings and permits retrieval by subject, author, date or recipient.
- Complete file maintenance and set-up utilities.

Documentation

- Comprehensive self-teach operator's manual.
- Handy quick reference guide.

**WORD
MATE™**
from Microdata

Representation in 40 countries serving the United States of America,
The United Kingdom, Europe, The Mediterranean, Africa, Latin America
and The Pacific Regions.